

Calvary Medical Clinic



“Where Your Healing Begins”

No Show Policy

Calvary Medical Clinic understands that there are times when you must miss an appointment due to emergencies or obligations for work or family. However, when you do not call to cancel your appointment within 24 hours, you may be preventing another patient from getting an appointment when needed. Conversely, a situation may arise where a patient fails to cancel an appointment and we are unable to get you in for an appointment.

We are therefore implementing No Show Policy. A \$25 fee may be charged to all patients failing to cancel their appointment within 24 hours or if the appointment is missed without notice. This fee is not covered by your insurance company. You may be required to pay the \$25 fee along with your co-payment, coinsurance or deductible at the time of visit of your next appointment.

You can avoid a \$25 fee by calling to cancel your appointment within 24 hours.

1st missed/no show appointment fee \$0. Calvary Medical Clinic will allow a one-time courtesy for patients failing to cancel their appointments within 24 hours or no show without notice.

- 2nd missed appointment may incur a \$25 fee.
- 3rd missed appointment may incur an additional \$5 fee totaling \$30
- 4th and beyond missed appointment may require a credit card be placed on file before any further appointments will be scheduled.

For those patients that continuously fail to keep their scheduled appointment, fail to cancel their appointment within 24 hours or fail to notify our office may be discharged from the practice.

I have read the No Show Policy, had an opportunity to ask questions and now understand and agree to the policy.

Patient Name _____ DOB _____

Parent or Guardian _____ Signature _____

Date: _____

Cleveland Clinics
108 S. William Barnett Ave
Cleveland TX 77327
281-592-9775
Fax: 281-432-0548

Livingston Clinic
309 Hwy. 59 S. Loop
Livingston, TX 77351
936-327-1055
Fax: 936-329-8800

Humble Clinic
8484 Will Clayton Pkwy
Humble, TX 77338
832-995-5200
Fax: 281-995-5201